

Local Procurement Experts (m/f/d)

Terms of Reference

Timeframe of Assignment: Long-term consultancy position

Location: Dakalia and Kafr El-Sheikh, Egypt

Project Stakeholder: Ministry of Housing, Utilities, and Urban Communities (MHUUC); Holding Company for Water & Wastewater (HCWW); and Water & Sanitation Companies in Dakahlia, Gharbia and Kafr El-Sheikh (WSCs)

Background:

The Kitchener Drain is one of the highest polluted drains in the Delta region, collecting domestic wastewater (insufficiently treated & untreated) from numerous villages within the 3 governorates and industrial wastewater discharged from industrial activities, as well as municipal solid waste disposed of along the banks of drains. The population in the project area is mostly rural and totals at ~6 million capita of which nearly half (46%) does not have access to sewerage services at the moment. Currently, a large part of the polluted water from the Kitchener Drain is used for irrigation purposes, causing environmental and health problems and severely damaging the agricultural economy of the area.

The Kitchener Drain project is the first phase of a larger investment programme aiming at the depollution of the Kitchener Drain through investments in wastewater collection & treatment, management of solid waste, and rehabilitation of the drain infrastructure. It will improve the living standards of the rural population in the catchment area of the Kitchener Drain, improve public health and environmental conditions and enhance agricultural economic activities in the area.

General:

Key experts and non-key experts together will be considered as a management team and are expected to work together as a team and complement each other's experience and skills.

Key Responsibilities

Support on all procurement related issues to the implementing entities/ WSCs and ensuring compliance with EIB Guide to Procurement i.e.:

- Assist with the procurement of contractors (incl. contracts for detailed designs, construction, equipment, and construction supervision);
- Support the development of a procurement strategy (for the necessary additional studies, detailed design and construction supervision consultancy services), a detailed procurement plan as well as preparation of standard tender documents for all contracts under the project;
- Technical assistance during the procurement of all contracts (same procedure applies to all tenders) under the project;
- Assist the implementing entities to ensure appropriate coordination during the procurement process and that the procurement procedure complies with EIB Guide to Procurement and the national procurement guidelines of Egypt.

Minimum qualifications

- University degree in construction management, engineering, law, economics or related discipline;
- Excellent knowledge of English and Arabic;

- Minimum 10 years overall work experience;
- 5 years' experience in managing the entire procurement cycle for infrastructure projects (incl. preparation of ToRs/ tender documents, tender evaluation, contract documentation for construction works; resolution of construction claims/disputes, experience with service contracts, etc.);
- Experience with IFIs would be an advantage.